

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2019

Prepared by (Name and Role):

Date: 17/06/2019

	£	£
Balance per bank statements as at 31/3/19:		
3017475	3,601.02	
7965106	67,778.74	
27782735	2,050.18	
27782743	3,003.06	
[add more accounts if necessary]	1,604.35	
27820580	15,000.00	
27820599	<u>15,000.00</u>	
		93,037.35
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
Nest	(57.75)	
Security1 Ltd	(1,356.00)	
H Macdonald	<u>(1,231.28)</u>	
		(2,645.03)
Net balances as at 31/3/19 (Box 8)		<u><u>90,392.32</u></u>