

STOKE ORCHARD & TREDINGTON PARISH COUNCIL

Stoke Orchard Community Centre, Armstrong Road, Stoke Orchard. GL52 7SB

www.stokeorchardandtredington.org.uk

Notice of Stoke Orchard and Tredington Parish Council Meeting

Due to Covid-19, following Government Guidance, all face-to-face Parish Council Meetings have been cancelled until further notice. The next Parish Council Meeting will be held electronically at **7.00pm** on **Tuesday 7 July 2020** for the transaction of business on the following agenda

Signed by

Jules Owen

Jules Owen PSLCC - Parish Clerk & RFO

clerk@stokeorchardandtredington.org.uk

1 July 2020

Members of the public are invited to request access details to the meeting from the Parish Clerk – please email: clerk@stokeorchardandtredington.org.uk by **4pm on Tuesday 7 July 2020**

PARISH COUNCIL MEETING AGENDA

- 1 The Chairman will formally ask if anyone is intending recording or filming the meeting
- 2 To receive comments from the public - no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting
- 3 To note apologies for absence
- 4 To receive declarations of interest for items on the agenda below, (Localism Act 2011) and to confirm the meeting quorate
- 5 To confirm and agree Minutes of the Parish Council Meetings held on 5 May 2020, to be signed at the next face to face meeting
- 6 To receive the Clerk's Report and agree actions, circulated prior to meeting
- 7 To approve Parish Council Meeting Dates 2020/21, circulated prior to meeting
- 8 **Finance, all documents circulated prior to meeting**
 - a) To approve June 2020 payment list and those paid since last meeting
 - b) To approve bank reconciliation as at 30.6.2020
- 9 **Annual Accounts, all documents circulated prior to meeting**
 - a) To approve annual accounts and bank reconciliation for Year End 31 March 2020
 - b) To receive Internal Auditors Report
 - c) To approve Asset Register as at 31 March 2020
- 10 **Annual Governance and Accountability Return, all documents circulated prior to meeting**
 - a) To complete Annual Governance Statement 2019-20 (AGAR Section 1) for external auditors, PKF Littlejohn
 - b) To approve Accounting Statements 2019-20 (AGAR Section 2) for external auditors, PKF Littlejohn
 - c) To agree dates for the exercise of public rights to inspect accounts
- 11 **Planning:**
 - a) To approve response to Planning Consultation No. 20/00213/FUL Manor Farm Yard, Stoke Road, Stoke Orchard - redevelopment of the site including demolition of existing buildings and erection of 3 No. (B1 and B8) units and associated works
- 12 Items for next meeting agenda
- 13 Date of next meeting

* If you have any comments/questions for the Parish Council to consider, please submit them by 5 July 2020 at the latest by sending an email to the Clerk at: clerk@stokeorchardandtredington.org.uk

Alternatively, by post to:

The Parish Clerk, The Parish Council Office

Stoke Orchard Community Centre

Armstrong Road

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Please mark the envelope 'PCM 5.7.2020' in top left-hand corner