

# STOKE ORCHARD & TREDINGTON PARISH COUNCIL

Stoke Orchard Community Centre, Armstrong Road, Stoke Orchard. GL52 7SB



## Notice of Stoke Orchard and Tredington Parish Council Meeting

Due to Covid-19, following Government Guidance, all face-to-face Parish Council Meetings have been cancelled until further notice. The next Parish Council Meeting will be held electronically at 7.00pm on Tuesday 1 December 2020 for the transaction of business on the following agenda.

Signed by

*Jules Owen*

**Jules Owen PSLCC - Parish Clerk & RFO**

[clerk@stokeorchardandtredington.org.uk](mailto:clerk@stokeorchardandtredington.org.uk)

25 November 2020

**Members of the public are invited to request access details to the meeting from the Parish Clerk. Please email: [clerk@stokeorchardandtredington.org.uk](mailto:clerk@stokeorchardandtredington.org.uk) by 12 noon on 1 December 2020.**

### PARISH COUNCIL MEETING AGENDA

- 1 The Chairman will formally ask if anyone is intending recording or filming the meeting
- 2 To receive comments from the public - no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting
- 3 To note apologies for absence
- 4 To receive declarations of interest for items on the agenda below, (Localism Act 2011) and to confirm the meeting quorate
- 5 To confirm and agree Minutes of the virtual Parish Council Meeting held on 3 November 2020, to be signed at the next face to face meeting
- 6 To receive the Clerk's Report and agree actions, circulated prior to the meeting
- 7 To receive Borough Councillors Report
- 8 To receive County Councillors Report
- 9 Parish Council Procedures, all documents circulated prior to the meeting
  - a) To adopt the Equality and Diversity Policy
  - b) To adopt the Training and Development Policy
- 10 Finance, all documents circulated prior to the meeting
  - a) To approve 24 November 2020 payment list and those paid since last meeting
  - b) To approve bank reconciliation
- 11 To receive an update regarding the Shop Management Committee and the preparation of a lease due to the new management structure and agree actions
- 12 To discuss the Meeting held on the 19 November 2020 between the Chairman, and the Vice Chairman of the Parish Council and Stoke Orchard Management Committee (SOMC) regarding their proposition of a formal management structure of the Stoke Orchard Community Centre (SOCC) and to approve in Principle, negotiations to move to appointing the SOMC as Managers of the SOCC under framework and structure to be formally approved by both the Parish Council and the SOMC and agree actions
- 13 To receive update regarding Knarsboro Homes gifting freehold by transfer of Pear Tree land at Balladine Crescent/Banady Lane to the Parish and agree actions
- 14 To receive update regarding S106 Agreements, Expression of Interests Applications, Enover Grant Application and any other funding applications and agree actions
- 15 To receive update on transport and highways and agree actions
- 16 To receive update regarding Claydon Solar Farm proposal and agree actions
- 17 To receive updates on planning and agree actions
- 18 To receive items for the next meeting agenda
- 19 Date of next meeting
- 20 To receive a report from the Staffing Committee ref. the Clerk's Appraisal and agree actions, in a confidential session

**If you have any comments/questions for the Parish Council to consider, please submit them by 27 November 2020 by sending an email to the Parish Clerk at: [clerk@stokeorchardandtredington.org.uk](mailto:clerk@stokeorchardandtredington.org.uk)**

**Alternatively, by post to:** The Parish Clerk, Stoke Orchard Community Centre, Armstrong Road, Stoke Orchard. GL52 7SB **Please mark the envelope 'PCM 1.12.2020' in top left-hand corner**