

STOKE ORCHARD & TREDINGTON PARISH COUNCIL

Stoke Orchard Community Centre, Armstrong Road, Stoke Orchard. GL52 7SB



Notice of Stoke Orchard and Tredington Parish Council Meeting

Due to Covid-19, following Government Guidance, all face-to-face Parish Council Meetings cancelled until further notice. The next Parish Council Meeting will be held electronically on Tuesday 5 January 2021 for the transaction of business on the following agenda.

Signed by

Jules Owen

Jules Owen PSLCC - Parish Clerk & RFO

clerk@stokeorchardandtredington.org.uk

22 December 2020

Members of the public are invited to request access details to the meeting from the Parish Clerk. Please email: clerk@stokeorchardandtredington.org.uk by 12 noon on the day of the meeting.

PARISH COUNCIL MEETING AGENDA

- 1 The Chairman will formally ask if anyone is intending recording or filming the meeting
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- 3 To receive comments from the public - no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting
- 4 To note apologies for absence
- 5 To receive declarations of interest for items on the agenda below, (Localism Act 2011) and to confirm the meeting quorate
- 6 To confirm and agree Minutes of the virtual Parish Council Meeting held on 1 December 2020, to be signed at the next face to face meeting
- 7 To receive the Clerk's Report and agree actions, circulated prior to the meeting
- 8 To receive Borough Councillors Report
- 9 To receive County Councillors Report
 - a) Parish Council Procedures, all documents circulated prior to the meeting
 - b) To establish a new committee: Finance and General Purposes Committee, appoint members and agree Terms of Reference
Finance, all documents circulated prior to the meeting
To approve December 2020 payment list and those paid since last meeting
 - c) To approve bank reconciliation
- 10 To consider and resolve to agree 2021/22 budget/precept
- 11 To receive an update regarding the Shop Management Committee and the preparation of a lease due to the new management structure and agree action
- 12 To receive an update from Stoke Orchard Management Committee with regard to the preparation of a formal management structure relating to the Stoke Orchard Community Centre and agree actions
- 13 To receive update regarding Knarsboro Homes gifting freehold by transfer of Pear Tree land at Balladine Crescent/Banady Lane to the Parish and agree actions
- 14 To receive update regarding S106 Agreements, Expression of Interests Applications, Envoert Grant Application and any other funding applications and agree actions
- 15 To receive update on drainage, transport and highways and agree actions
- 16 To receive update regarding Claydon Solar Farm proposal and agree actions
- 17 To receive update on planning/enforcement officer and agree actions
- 18 To consider response to Gloucestershire County Council's public consultation on its draft budget for 2021/22 and agree actions. Response required by 15 January 2021
- 19 To receive items for the next meeting agenda
- 20 Date of next meeting
- 21 To receive an update from the Staffing Committee re: the Clerk's Appraisal and agree actions, in a confidential session - details circulated prior to the meeting
- 22 To receive an update from the Staffing Committee relating to the Centre Manager and agree actions, in a confidential session - details circulated prior to the meeting

If you have any comments/questions for the Parish Council to consider, please submit them by 30 December 2020 by sending an email to the Parish Clerk at: clerk@stokeorchardandtredington.org.uk

Alternatively, by post to: The Parish Clerk, The Parish Council Office, Stoke Orchard Community Centre, Armstrong Road, Stoke Orchard. GL52 7SB **Please mark the envelope 'PCM 5.1.2021' in top left-hand corner**