

STOKE ORCHARD & TREDINGTON PARISH COUNCIL

Stoke Orchard Community Centre, Armstrong Road, Stoke Orchard. GL52 7SB



Notice of Stoke Orchard and Tredington Parish Council Meeting

Due to Covid-19, following Government Guidance, all face-to-face Parish Council Meetings have been cancelled until further notice. The next Parish Council Meeting will be held electronically at 7.00pm on Tuesday 2 March 2021 for the transaction of business on the following agenda.

Signed by

Jules Owen PSLCC - Parish Clerk & RFO

clerk@stokeorchardandtredington.org.uk

24 February 2021

Members of the public are invited to request access details to the meeting from the Parish Clerk. Please email: clerk@stokeorchardandtredington.org.uk by 12 noon on the day of the meeting.

PARISH COUNCIL MEETING AGENDA

- 1 The Chairman will formally ask if anyone is intending recording or filming the meeting
- 2 To consider whether or not to record Parish Council Meetings and agree actions
- 3 To receive comments from the public - no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting
- 4 To note apologies for absence
- 5 To receive declarations of interest for items on the agenda below, (Localism Act 2011) and to confirm the meeting quorate
- 6 To consider dispensation applications and agree actions
- 7 To confirm and agree Minutes of the virtual Parish Council Meeting held on 5 January 2021
- 8 To consider application for co-option to fill vacancy and agree actions
- 9 To receive the Clerk's Report and agree actions, circulated prior to the meeting
- 10 To receive Borough Councillors Report
- 11 To receive County Councillors Report
- 12 Parish Council Procedures, all documents circulated prior to the meeting
 - a) To review Asset Register and agree actions
 - b) To consider Terms of Reference for the new Finance and General Purposes Committee and agree actions
 - c) To consider Annual Parish Meeting due to be held on 4 May 2021 and agree actions
 - d) To receive update on Local Council Awards and agree actions
- 13 Finance, all documents circulated prior to the meeting
 - a) To approve February 2021 payment list/those paid since last meeting and agree actions
 - b) To approve bank reconciliation and agree actions
 - c) To appoint an Internal Auditor and agree actions
 - d) To consider a donation to The Countryside Charity Gloucestershire, formerly CPRE Gloucestershire and agree actions
- 14 To receive update regarding the Shop Management Committee and the preparation of a lease due to the new management structure and agree action
- 15 To receive update from Stoke Orchard Management Committee ref. the preparation of a formal management structure for Stoke Orchard Community Centre and agree actions
- 16 To receive update ref. Knarsboro Homes gifting freehold of Pear Tree land at Balladine Crescent/Banady Lane to the Parish and agree actions
- 17 To receive update ref. the playground refurbishment and agree actions
- 18 To receive update ref. car park issues, to consider quotes for completing car park and agree actions

- 19 To receive update ref. the shop extension and office window installation and agree actions
- 20 To receive update on drainage, transport and highways and agree actions including:
 - a. Road markings in Armstrong Road
 - b. Drainage in Mill Lane
- 21 To receive update regarding Claydon Solar Farm Planning Application agree actions
- 22 To receive update on planning/enforcement ref. Planning Application 19/00984/FUL – Stoke Orchard Garage, Stoke Road, Stoke Orchard and agree actions
- 23 To consider management/contractors ref. Public Open Space
- 24 To receive update from meeting with Spitfire Homes and members of the Parish Council and agree actions
- 25 To consider management/contractors ref. Public Open Space and agree actions
- 26 To consider strip of dead land outside Coal Board Development/SW side, between the houses at the far end of Whittle Lane and agree actions
- 27 To consider use of Stoke Orchard telephone box/application from Friends of Tredington School and agree actions - details circulated prior to the meeting
- 28 To receive items for the next meeting agenda
- 29 Date of next meeting
- 30 To receive update from the Staffing Committee relating to the Centre Manager and agree actions, in a confidential session - details circulated prior to the meeting

If you have any comments/questions for the Parish Council to consider, please submit them by 28 February 2021 by sending an email to the Parish Clerk at: clerk@stokeorchardandtredington.org.uk

Alternatively, by post to: The Parish Clerk, Stoke Orchard Community Centre, Armstrong Road, Stoke Orchard.
GL52 7SB

Please mark the envelope 'PCM 2.3.21' in top left-hand corner

Please be aware this meeting may be filmed or recorded